

ACCT 2102 - Principles of Accounting II
Expanded Course Outline
Syllabus-Online Course
Fall 2016

Instructor: Linxiao Liu	Office	Adamson Hall 214
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Office Hrs: MW 10:30 am – 12:30 pm	M 2:00 pm -7:00 pm	T 8:00 am – 11:00 am

The policy of the University of West Georgia is that each student is responsible for checking his/her my.westga.edu e-mail account on a regular basis.

I. Catalog Description:

The determination of cost in a manufacturing concern and the use and analysis of cost accounting information in planning and controlling operations.

II. Required Background or Experience:

- A. Prerequisites: ACCT 2101; GPA 2.0
- B. Prerequisite Justification: Knowledge of the basic accounting model is required for successful completion of ACCT 2102.
- C. General Education (Core) Contributions: To complete assignments, critical thinking abilities developed in mathematics will be utilized.

III. Expected Outcomes:

- A. Improve and display critical thinking and analytical abilities through problem solving and examinations. LG2; LG6; LG7.
- B. Understand and apply managerial accounting principles to determine product cost. LG2; LG7.
- C. Understand and apply managerial accounting principles in decision making. LG2; LG7.
- D. Gain knowledge of budgeting and variance analysis. LG2; LG6; LG7.
- E. Have a working knowledge of ethical, political, and legal considerations affecting managerial accounting. LG4

IV. Reading Materials:

- Required text – Ronald W. Hilton. Managerial Accounting. McGraw-Hill/Irwin, 2011. 9th edition.

V. Special or Unique Student Materials:

- A basic four-function pocket calculator is required for this course.
- This is the **only** type of calculator that may be used on tests—absolutely no graphic calculators are allowed to be used on tests.

VI. Special or Unique University Facilities:

- None

VII. Expanded Description of the Course:

The emphasis of this course is on uses of accounting and financial data internal to the firm, how the numbers are developed and what they mean. The course first introduces students to product and service costing techniques. Second, techniques for business planning and control are introduced. The primary setting for the course is the manufacturing environment. The concepts and methodologies introduced are transferable to other forms of business and non-business organizations.

VIII. Methods of Evaluating Outcome:

A. <u>Evaluation Tools</u>	<u>Points</u>	
On-line Quizzes	50	Four (4) attempts per quiz
Exam1 (on line)	150	
Exam2 (in class)	<u>150</u>	
Total	<u>350</u>	

Grading Scale

Points Earned	Percent	Grade
315-350	90-100	A
280-314	80-89	B
245-279	70-79	C
210-244	60-69	D
Below 210	Below 60	F

On-line Quizzes (50 total points):

All the chapters have quizzes which have to be completed before the scheduled deadline. No make-up quizzes are given under any circumstances. Failure to take a quiz during the scheduled time will result in a score of zero for that quiz. You have **four attempts per quiz** and the highest score is retained for grade purposes (Note: **The quizzes may change each time they are opened**). There are 10 quizzes in total.

Exams (300 total points):

There will be two exams in this class. The exam1 is on CourseDen and must be completed before the scheduled deadline. **No make-up online test is given under any circumstances.** Failure to take an online test during the scheduled time will result in a score of zero for that test. **The second exam will be given in class (Time and location will be announced on CourseDen).** You must be physically present to take the test and you must bring your identification. Your ID will be checked when you submit your test. If you can not take the final test at the scheduled time, please contact me as soon as possible. **You may bring two pages of handwritten notes (you may write on front and back of both pages).**

****There are corresponding sample exams in CourseDen for both exams.** Sample exams are provided as study aids. Sample exams can increase your exam scores, but cannot lower your scores. If your highest sample exam score is lower than your actual exam score, you keep your actual exam score. If your highest score on the sample exam is greater than your actual exam score, your exam score will be calculated as:

$$\text{Exam Score} = (1/4)(\text{Sample Exam Score}) + (3/4)(\text{Actual Exam Score}).$$

If you are not able to take the final exam on the scheduled date, please follow the following instructions to schedule your test:

Step 1: Call and sign up for a proctored test at any of the following sites. You will need to provide your name, the date in which you plan to take the test (ask your instructor for acceptable dates), and the name of your instructor or course name. Please tell the testing center that you are taking a paper-based exam.

a. **The University of West Georgia Testing Center in Carrollton**

Testing Official: Francie Taylor
University of West Georgia
110 Strozier Hall Carrollton, GA 30118
678-839-6435
Test Fee: \$10 for UWG Online

b. **Any approved test sites in Georgia**

c. If you are outside of the state of Georgia, then please contact the **Online Testing Coordinator**, Janet Gubbins (jgubbins@westga.edu) for assistance.

Step 2: [Complete this online form to take your test](#). All information must be complete.

Important! The form must be submitted online no later than 2 weeks prior to your test date. **Late requests will be subjected to a \$30 late fee.**

Step 3: Show up at the date and time of your test with your **valid photo ID** (driver's license or student ID), pencil, simple function calculator, or anything else that you are allowed to have for your test. You will also need to have cash to pay the testing center (ask ahead for the amount of their fee).

B. Learning Domains:

- 1) Cognitive: Knowledge; Comprehension; Application; Analysis; Synthesis; Evaluation.
- 2) Affective: Receiving; Responding; Valuing; Organization.

IX. Instructor Comments:

A. Administrative Policies

- As this is an online course, the primary method of communication will be Email. **Please contact me at lliu@westga.edu. Please use “ACCT2102” as your email subject.** I will try to check my email as often as possible, but at times there may be a 24-48 hour time lag before I can respond. **I do not use CourseDen email for communication purpose.**
- All course materials and your grades will be posted in CourseDen.

B. General:

- You are responsible for knowledge of any administrative announcements (test information, schedule changes, etc.) that are distributed via email or CourseDen announcements.

C. Code of Conduct:

- Honesty and integrity are necessary to the academic and professional functions of business. Dishonesty undermines the foundation of the academic environment. Improper academic conduct shall be interpreted to mean the obtaining and using of information during an examination by means other than those permitted by the instructor, including supplying such information to other students. All forms of academic dishonesty, including cheating, plagiarism, and falsification of academic records are subject to disciplinary action. Please read and adhere to the UWG Honor Code: <http://www.westga.edu/handbook/59.php>.

ACCT2102 Online Detailed Course Outline

Chapter	Topic	Time Period
1	The changing role of managerial accounting in a dynamic business environment	August 10-12
2	Basic cost management concepts and accounting for customization operations	August 15-19
3	Product costing and cost accumulation in a batch production environment	August 22-31
5	Activity-based costing and management	September 1- 13
6	Activity analysis, cost behavior, and cost estimation	September 14-23
Exam 1 (chapters 1, 2, 3, 5 and 6) available on September 26 and closed on October 1		
7	Cost-volume-profit analysis	October 3-12
9	Profit planning and activity-based budgeting	October 13-21
10	Standard costing, operational performance measures, and the balanced scorecard	October 24-31
11	Flexible budgeting and the management of overhead and support activity costs	November 1-9
14	Decision making: relevant costs and benefits	November 10-18
Exam 2 (Chap 7, 9, 10, 11 and 14) Monday 11/28		

Notes:

All quizzes open when the class begins. Quizzes and online tests close at 11:59pm on the date due.

Required deadlines:

September 25 **Quizzes for chapters 1, 2, 3, 5 and 6**
October 1 **Exam 1**
November 27 **Quizzes for chapters 7, 9, 10, 11 and 14**

Note 1: This course covers the following AACSB perspectives:

- ethics
- written communications
- oral communications

Note 2: This course covers the following teaching objectives:

- develops analytical thinking skills.
- integrates functional areas of business.
- develops interpersonal skills.

Note 3: my.westga.edu

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Note 4: Extra credit

There is no extra credit in this course beyond that explicitly stated in the course syllabus.

Note 5: Work from other courses

Work submitted for credit in other courses will not be accepted for credit in this course.

Note 6: Final Grades

The instructor does **not** give the final grade. The final grade is the grade the student earned during the semester due to course work, exams, quizzes, assigned work, etc. Don't bother asking the instructor to "improve" a final grade.